

February 2009

Dear Parent/Guardian of

You are invited to attend an interview with _____'s subject teachers on **Wednesday 18th March 2009** between 4.30 pm and 7.30 pm.

The aim of the evening is to give you the opportunity to discuss _____'s progress this year. We are very keen for your child to reach his full potential by setting realistic targets for him in his end of Key Stage 3 Core Exams which take place between Tuesday 5th May 2009 and Friday 8th May 2009. I would like to stress that full attendance is important during these examinations.

I hope you will make every effort to attend this evening and I would ask you to report in the first instance to the **MAIN ENTRANCE ON THE GREEN LANE SITE** where you will be directed to the assembly rooms. You should bring with you the attached sheet, after completion by your child, so that you are able to speak to the relevant teachers. Refreshments will also be provided to facilitate your presence on this vital evening.

Yours sincerely,



P Grant
Headteacher

Year92006pareve

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Year 9 Progress Evening reply slip

Name:

Form:

*I will/will not be able to attend my child's progress evening on Wednesday 18th March 2009 on the **Green Lane Site**. [*please delete as appropriate].

Signed: _____ Parent/Guardian